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| Can you tell me/ us about yourself |

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| What interested you specifically in applying for this position? |

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| Where do you see yourself in five years? |

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| What approach works best for you in communicating with your clients or work colleagues? |

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| Tell me about a time where you had to rely on your team to get things done? |

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| How do you evaluate your own behaviour in the workplace and identify opportunities for self-improvement? |

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| How do you keep up to date with practices, policies and procedures? |

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| What have you done in the last year to improve your knowledge/skill? |

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| Tell me about a change that took you a lot of adjusting to. |

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| Can you tell me what your strengths are in relation to this position? |

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| Tell me about a time when you effectively handled a complaint from an internal/external client? |

**Tell me/ us about yourself**Think about it from the interviewer/ employers point of view. What are they looking for in an employee?

* Friendly and confident > smile and answer questions clearly and with confidence
* A pleasant personality > be engaging and affable
* Relevant previous experience to the job
* Positive attitude and a good work ethic
* Values
* Motivations
* Other relevant experience
* Willingness to learn
* Why you want this position

**For example:**

I have just finished my Degree in Applied Science – Nuclear Medicine at RMIT this included an internship at 3 hospitals which I really enjoyed as it gave me the practical experience. This really helped me learn a lot about working with patients and I was able to pick up some good techniques to help them relax. A highlight for me was when I realised I had the skills to calm down a patient who was afraid of needles, by talking to her about a common topic she was able to forget about the needle and relax while the procedure was done. In my spare time I enjoy my voluntary work singing at aged care facilities and spending time talking with the elderly residents. I also enjoy jogging and bbq’s with my large greek family. While I have been studying I worked in a local café, this is a great place to work where I have enjoyed the interaction with customers who are of all different ages. This work and the positive impact on people’s health is aligned with my own values and taps into my natural abilities to interact with a diverse range of people, and this is why I have applied for this position.

***1. Who You Are*** *— Your first sentence should be an introduction to who you are professionally, an overview statement that shows off your strengths and gives a little sense of your personality too. This is not easy to do gracefully on the fly. It pays to prepare a bit in advance.* ***Concisely summarizes diverse background.***

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***2. Experience Highlights*** *— Don’t assume that the interviewer has closely read your resume and knows your qualifications. Use 2-4 points that you think make you stand out.* ***The emphasis here is on experience, enthusiasm, and proof of performance.***

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***3. Why You’re Here*** *— End by telling them you want the position and why.* ***Concise and positive.***

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Resourced from - http://biginterview.com/blog/2011/09/tell-me-about-yourself.html